

Miami Northwestern Senior High School Field Trip Packet

Vendor Quotes Worksheet

Must have 3 quotes for air fare, transportation, hotel when total is over \$1,000.00. In addition, please make sure quotes are recent and all travel dates match for all quotes)

Coach/Sponsor's Name: _____

| Name of Vendor #1 | Air Fare Quote #1 |
|-------------------|-------------------|
| | |
| Name of Vendor #2 | Air Fare Quote #2 |
| | |
| Name of Vendor #3 | Air Fare Quote #3 |
| | |

Chosen Air Fare Vendor: _____

Quote Amount: _____

| Name of Vendor #1 | Transportation Quote #1 |
|-------------------|-------------------------|
| | |
| Name of Vendor #2 | Transportation Quote #2 |
| | |
| Name of Vendor #3 | Transportation Quote #3 |
| | |

Chosen Transportation Vendor: _____

Quote Amount: _____

| Name of Hotel #1 | Hotel Quote #1 |
|------------------|----------------|
| | |
| Name of Hotel #2 | Hotel Quote #2 |
| | |
| Name of Hotel #3 | Hotel Quote #3 |
| | |

Chosen Hotel Vendor: _____

Quote Amount: _____